

## MEETING MINUTES

---

**A. CALL TO ORDER**

Board President Solomon called the Regular meeting of the Governing Board to order at 6:02 PM.

**B. ROLL CALL: Rachele Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley**

Board members Haddoak, Robert, Smith, Solomon, and Talley were present.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

**C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

**D. ADJOURN TO CLOSED SESSION**

Adjourned to Closed Session at 6:03 PM.

1. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee

2. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources

**E. RECONVENE TO OPEN SESSION**

Board members returned to Regular Session at 7:00 PM.

**F. REPORT OUT OF CLOSED SESSION**

Board President Solomon announced that no action was taken in Closed Session.

**G. PLEDGE OF ALLEGIANCE**

Raising the Curtain Foundation Member Kim Pearlman led the Pledge of Allegiance.

**H. APPROVAL OF THE AGENDA**

Agenda approved.

Motion: Haddoak/ Seconded: Talley

Vote: 5 – 0

**I. APPROVAL OF MINUTES**

1. Consideration of Approving the Minutes of the Regular Meeting of March 12, 2024

Minutes approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

**J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS**

- Board members Robert and Haddoak attended site visits at McGrath and Newhall Elementary schools and expressed their appreciation for the incredible campus culture and student engagement at both sites;
- Board members Solomon and Robert attended school variety shows and shared student performances were very impressive;
- Board member Haddoak attended the Special Education Advisory Council meeting and was impressed with the topics discussed;
- Board member Haddoak invited the public to attend the upcoming Special Education Parent Resource Fair to be held at Wiley Canyon on May 16th from 3:30 - 5:00 PM;
- Board member Smith attended Meadows Elementary's family dance, which was well-attended;

- Board President Solomon attended Assemblywoman Schiavo's student town hall assembly at McGrath Elementary where students had an opportunity to address public safety and homework topics. The Assemblywoman also spent one-on-one time with students;
- Board President Solomon shared the Raising the Curtain Foundation hosted a theater fundraiser where professional actors from Broadway hosted a master class for students who then put on a production. Mrs. Solomon shared how amazing it was to watch students engage in the Wicked-themed production;
- Board President Solomon shared she enjoyed attending the recent school variety shows and gave kudos to the teacher groups who performed for their schools;
- Board members Solomon and Smith attended the April parent organizations' meeting and shared they appreciate parent leaders addressing questions and expressing concerns about different topics/projects throughout the District;
- Board President Solomon announced her intention to run for reelection in November for Trustee Area 5.
- Superintendent Hernandez wished the District community a wonderful spring break.

#### K. PUBLIC COMMENTS

There were no public comments.

#### L. CORRESPONDENCE

##### 1. Notice from LACOE of 2024-2025 Williams Monitoring School Sites

Notification that one or more schools within the District have been identified for monitoring and visitation under the Williams Settlement Legislation, Education Code (EC) 1240, for the fiscal year 2024-2025. McGrath Elementary School will be reviewed for compliance.

#### M. PUBLIC INTEREST

##### 1. Recognition of Classified Employee of the Month

Congratulations to Pico Canyon Elementary School's Behavior Support Specialist Michelle Toon, who was nominated by her peers as the Newhall School District's Classified Employee of the Month.

##### 2. Recognition of District Recipients of the 2023-2024 Santa Clarita Valley Association of California School Administrators (ACSA) Awards

Congratulations to the District's 2023-2024 ACSA awards recipients:

2023-24 SCV ACSA Nomination	NSD Winner
Ferd Kiesel Memorial Distinguished Service Award	Amanda Montemayor
Marcus Foster Memorial Award for Administrator Excellence	Michele Krantz
Robert E. Kelly Award	Jennifer Boone
Valuing Diversity Award	Daria Ramirez
Promising Administrator Award	Sheri Zamperin
Admin of the Year- Superintendent	Dr. Leticia Hernandez
Admin of the Year- Central Office Administrator	Chad Rose
Admin of the Year- Elementary Principal	Janette Van Gelderen
Admin of the Year- Elementary Co-Administrator	Sarah Johnson
Admin of the Year- Classified Manager	Fred Palmer
Admin of the Year- Personnel/Human Resources Administrator	Ken Hintz

Admin of the Year- Special Education Administrator	Anna Walker
Admin of the Year- Business Services Administrator	Arik Avanesyans
Admin of the Year- Student Services Administrator	Gina Ramallo
Admin of the Year- Curriculum and Instruction Administrator	Kate Peattie
Admin of the Year- Technology Administrator	Ken McGaffee

**N. CONSENT CALENDAR****1. Removal of Items From the Consent Calendar**

No items were removed.

**2. Consideration of Approving Items on the Consent Calendar**

Consent Calendar approved.

Motion: Robert / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

**3. Consent Calendar- Business Services****i. Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants****ii. Consideration of Approving Gift Report #23/24-14****iii. Consideration of Approving District Recurring Contracts****4. Consent Calendar- Human Resources****i. Consideration of Approving Personnel Report #23/24-16****O. STAFF REPORTS****1. Staff Reports- Curriculum/Instructional Services****i. Consideration of Approving the Orenda Summer Institute and Educational Partnership Plan for 2024-2025**

Several administrators and teachers gave an overview of the current professional learning initiatives and curriculum alignment process taking place this school year in partnership with Orenda. In addition, proposals for a summer institute and an Educational Partnership Plan for 2024-2025 were presented.

Approved Orenda Summer Institute and Educational Partnership Plans.

Motion: Robert / Seconded: Haddoak

Vote: 5 – 0

**ii. Consideration of Approving McGrath Elementary School's 6th Grade Field Trip to Disneyland**

This year, the sixth grade trip to Disneyland will be sponsored by the PTA, community and parent donations as well as monies earned from the grade level-specific fundraising. All sixth grade students will be included and Board Policy 6153: School-Sponsored Trips guidelines will be followed.

Item approved.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

- iii. **Consideration of Approving Contract with Boys and Girls Club for Expanded Learning Opportunity Program (ELOP) at Meadows, Oak Hills, Old Orchard, Peachland, Pico Canyon, Stevenson Ranch, Valencia Valley, and Wiley Canyon Elementary Schools**  
The Expanded Learning Opportunity Program (ELOP) is a state-funded program that provides learning opportunities beyond the school day during the school year and for 30 additional non-school days. Students are eligible if they meet the criteria. The District is required to offer ELOP services to all eligible students.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

- iv. **Consideration of Approving Instructional Services Board Policies- First Reading**  
Board Policy 0460 approved and waived additional readings.  
Motion: Talley / Seconded: Haddoak  
Vote: 5 - 0

Regulation 0460 approved and waived additional readings.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

Board Policy 0500 approved and waived additional readings.

Motion: Haddoak / Seconded: Talley

Vote: 5 - 0

Board Policy 0520 approved with suggested edit and waived additional readings.

Motion: Robert / Seconded: Haddoak

Vote: 5 - 0

Board Policy 1431 approved and waived additional readings.

Motion: Smith / Seconded: Talley

Vote: 5 - 0

## 2. **Staff Reports- Business Services**

- i. **Presentation of the Final 2022-2023 Audit Report by Eide Bailly, LLP**  
Mr. Alan Tsou, CPA, Senior Manager, Eide Bailly LLP presented the final Newhall School District 2022-2023 Audit Report to the Governing Board. Mr. Tsou shared the audit included a review of the financial statements, state programs, and federal programs and NSD received an unmodified opinion, which is the highest opinion a district can receive.
- ii. **Consideration of Accepting the FY 2022-2023 Newhall School District Audit Report**  
The accounting firm of Eide Bailly completed the FY22/23 Newhall School District Audit Report. The audit report includes financial information for all District funds, internal control review, federal and state compliance audits, instructional minutes review, GASB reporting requirements and other related information.

The audit report noted no internal control or compliance findings and an unmodified opinion.

Item accepted.

Motion: Smith / Seconded: Robert

Vote: 5 – 0

**iii. True North Bond Polling Discussion**

Assistant Superintendent of Business Services Arik Avanesyans shared a potential bond measure timeline and currently, the District is in the process of finalizing a polling questionnaire to conduct a voter opinion survey.

The Board was in consensus for staff to move ahead with the timeline.

**iv. Consideration of Approving the 2024-2025 Comprehensive School Safety Plans**

The content of the Comprehensive School Safety Plan is defined in law and the plans are required to be approved annually by School Site Councils and the Governing Board. These plans were last presented to the Board for approval in October 2022. The plans have been updated, reviewed and approved by the School Site Councils. All plans have also been reviewed for updated policies.

Board President Solomon recommended filling in all sections of the plan, even if the response includes "not applicable" or "N/A."

Item approved.

Motion: Solomon / Seconded: Haddoak

Vote: 5 – 0

**v. Proposal to Relocate Fence Line at Old Orchard Elementary**

The fence line at Old Orchard Elementary was erected in 2015 to provide Old Orchard Park with an outfield and to ensure school safety. The fence line, as currently constructed, does not provide an adequate playground for students of Old Orchard Elementary. In addition, the school's emergency supply bin falls outside the fence line, necessitating staff to cross the gate to access the bin.

District staff solicited quotes on relocating the existing fence and two options were presented to the Board.

The Board gave staff direction to move forward with Option 2.

**3. Staff Reports- Human Resources**

**i. Consideration of Approving Memorandum of Understanding with Los Angeles Pacific University**

Los Angeles Pacific University is seeking a Memo of Understanding (MOU) with the District to provide educational field experience opportunities for university students.

Item approved.

Motion: Smith / Seconded: Robert

Vote: 5 – 0

**ii. Consideration of Approving License Agreement for ASCIP Member Agency Participation in the National Association of State Directors of Teacher Education and Certification's Clearinghouse Access Program**

The National Association of State Directors of Teacher Education and Certification's Clearinghouse (NASDTEC) is a nationwide service that extends the District's abilities for background checks extensively. With this new contract, the District will have the ability to check any educator in the clearinghouse, which will increase student safety and assist in hiring decision-making. The current employment fingerprinting process

will be maintained.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

**iii. Consideration of Approving Classified Holiday Calendar for 2024/2025**

Item approved.

Motion: Robert / Seconded: Smith

Vote: 5 – 0

**iv. Consideration of Approving the 2024/2025 Newhall School District Calendars**

Item approved.

Motion: Smith / Seconded: Haddoak

Vote: 5 – 0

**4. Staff Reports - Administrative Services**

**i. Consideration of Approving Resolution #23/24-18 Ordering Biennial Governing Board Member Elections**

Pursuant to Education Code Section 5000, elections will be held on November 5, 2024 to elect members of the governing boards in Los Angeles County. Newhall School District will have two (2) members elected to the Governing Board in Trustee Areas 4 and 5.

Item approved.

Motion: Robert / Seconded: Smith

Vote: 5 – 0

**P. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- Presentation on resources and supports provided to students outside the classroom

**Q. ADJOURN TO SECOND CLOSED SESSION**

Second Closed Session was not held.

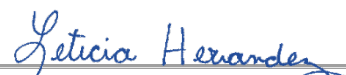
**R. ADJOURNMENT**

Board President Solomon adjourned the meeting at 9:11 PM.

The next Regular Board Meeting is scheduled for April 9, 2024. Closed Session begins at 6:00 PM. Open Session begins at 7:00 PM.



Ernesto Smith, Governing Board Clerk



Dr. Leticia Hernandez, Secretary